



## Position Description

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**Job Title:** Family Pastor  
**Status:** Full-Time Position

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*The following description is intended to describe the general nature and level of work being performed. It is not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required. It is derived from, and subject to, the bylaws of Selmore Baptist Church.*

### **POSITION SUMMARY:**

The family pastor is responsible to the senior pastor for overseeing ministry to youth, children and their families. Due to overlapping responsibilities, some delegation will be expected as agreed upon with the senior pastor.

### **ESSENTIAL DUTIES:**

- Develop and implement a comprehensive discipleship plan for Birth – Grade 12.
- Provide oversight and direction to the youth and children’s ministry team leaders, in planning opportunities for fellowship, service, and mission.
- Administer Sunday morning and mid-week programming for children and youth, including working with youth and children’s ministry team leaders to make sure all classes are adequately staffed.
- Serve as the church’s primary liaison to parents, to encourage and equip them to disciple their children and youth in the home.
- Work with youth and children’s team leaders to integrate youth and children into the overall life of the church.
- Perform other duties as assigned by the senior pastor.

### **KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR THIS POSITION:**

- Spiritual maturity and a commitment to ongoing personal spiritual growth.
- Quality leadership skills, including a commitment to good interpersonal relationships, teamwork and a pleasant personality.
- Ability to motivate and administrate adult volunteers.
- Good organizational and administrative skills.
- Ability to speak confidently before groups.
- Ability to relate to youth and children.
- Ability to relate to parents of youth and children, and a passion to equip them to disciple their children.
- Ability to implement current technology and use social media.

**ADDITIONAL REQUIREMENTS:**

- Must have a personal relationship with God through Jesus Christ.
- Must have followed the biblical mandate of believer's baptism.
- Must become a member of Selmore Baptist Church.
- Practice tithing for the support of the church.
- Attend staff meetings as required.
- Ability to plan and administer a budget.
- Ability to deal with conflict in a biblical and constructive way.
- Sufficient good health to perform duties/responsibilities effectively.
- Must pass criminal and personal conduct background check.
- Abstain from the use of alcohol, marijuana, and all illegal drugs.
- Ability to listen effectively and to communicate clearly, both orally and in writing.
- Commitment to confidentiality regarding the church, church staff and church members.
- Must be in agreement with the "Baptist Faith and Message 2000."

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*Physical demands and working conditions described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

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I have read this position description and fully understand the requirements. I agree to follow the requirements of the position and will perform all duties and responsibilities to the best of my ability.

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Signature

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Date